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ARCHDIOCESE OF ST ANDREWS & EDINBURGH
CHARITY GIFT AID DECLARATION
SINGLE DONATION

Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current tax payer

In order to Gift Aid your donation you must tick the box below:

[ ] I want to Gift Aid my donation of £\_\_\_\_\_ to:

PARISH: \_\_\_\_\_

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid on all my donations in that tax year it is my responsibility to pay any difference.

My Details

Title \_\_\_\_\_ First name or initial(s) \_\_\_\_\_

Surname \_\_\_\_\_

Full Home address \_\_\_\_\_

Postcode \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

Please notify the charity if you:

- want to cancel this declaration
change your name or home address
No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue & Customs to adjust your tax code.

The above named is a Parish of the Archdiocese of St Andrews & Edinburgh is a Charity Registered in Scotland No SC008540



## ARCHDIOCESE OF ST ANDREWS & EDINBURGH

### PRIVACY NOTICE GIFT AID FORM

#### Protecting your Privacy

This parish is part of the Archdiocese of St Andrews & Edinburgh and a record of your personal information and donations will be held by the Diocese and stored securely on the Archdiocese's Gift Aid database.

We comply with data protection and marketing legislation and the Fundraising Regulator's Code of Practice. We do not transfer your data to third parties to use for their own marketing or fundraising purposes.

We (the Archdiocese and your parish office) will use your details to administer your gifts. This may include sharing your information with external organisations working on our behalf such as IT support companies, or when required by law (e.g. to claim Gift Aid).

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We would also occasionally like to send you news by post on the work of the Diocese and give you the opportunity to support future appeals.

**If you do not wish to receive these communications, please tick this box**

Many thanks for your continued support. You can read our full Privacy Notice at [www.archdiocese-edinburgh.com](http://www.archdiocese-edinburgh.com). The Statement also contains details on how to opt-out of further communications from the Archdiocese if you change your mind at a later date and how to update your preferences.